



BELKNAP COUNTY COMMISSIONERS
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Edward D. Philpot, Jr.
Chairman
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John H. Thomas
Vice-Chairman
Belmont

Stephen H. Nedeau
Clerk
Meredith

Commissioners Meeting Minutes January 25, 2012

Commissioner Philpot called the Belknap County Commissioners meeting to order at 5:30 PM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners Edward D. Philpot Jr., John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett.

CDBG Public Hearing: Commissioner Philpot opened the CDBG public hearing at 5:30 PM. He stated that Community Development Block Grant funds are available to municipalities for economic development, public facility and housing rehabilitation projects and feasibility studies that primarily benefit low and moderate income persons. Belknap County is eligible to apply for \$500,000 each calendar year for public facility/housing rehabilitation, and economic development projects, as well as emergency funds. Feasibility Study funds are available for up to \$12,000 per year.

Purpose of Community Development Block Grant funding request: The Community Action Program of Belknap-Merrimack Counties, Inc. is requesting CDBG funding to continue the weatherization program. The current waiting list in Belknap County is 305 households. Fund will be used to provide renovations to households earning less than 200% of the federal poverty level that improve housing safety and energy efficiency. This project conforms with Belknap County's Housing and Community Development Plan's Goals. Commissioner Philpot asked for public comment. Commissioners asked questions of CAP. There was no public comment. Commissioners Close Public Hearing at 5:40 PM

Housing and Community Development Plan Public Hearing: Commissioners opened this public hearing at 5:40 PM to discuss the proposed Housing and Community Development Plan. No new changes. Commissioner Philpot asked for any public comment. There was none. Commissioners closed public hearing at 5:42 PM.

Residential Anti displacement and Relocation Assistance Plan Public Hearing: Commissioner Philpot opened the public hearing at 5:42 PM. Although this project does not involve any displacement or relocation of persons (or businesses), if the County were to undertake a CDBG Project which involved displacement or relocation they would follow this plan. The plan outlines the measures they would take to find comparable, suitable housing for persons (or businesses) displaced or relocated. Commissioners asked for public comment. There was none. Commissioners closed the public hearing at 5:44 PM. M/Thomas, S/Nedeau to adopt the Housing and Community Development Plan as written. Unanimous. **Motion carries.** M/Nedeau, S/Thomas to approve the Residential Anti displacement and Relocation Assistance Plan as written. Unanimous. **Motion carries.**

M/Thomas vote to approve the submittal of the application **and** vote to authorize the County Administrator to sign and submit the application, and upon approval of the CDBG application, authorize the County

Administrator to execute any documents which may be necessary to effectuate the CDBG contract. S/Philpot for discussion. The issue of who administers the grant needs to be resolved. The Commissioners do NOT want to be administrators of grants. Commissioners are in favor of the CDBG, but not interested in administering it. Commissioners concur that they would approve the application but do not approve the grant until the Lakes Region Planning Commission agrees to administer. Commissioner Thomas withdrew his motion. Commissioners Philpot withdrew his second.

M/Thomas, S/Philpot to approve the application as presented and to authorize Debra A. Shackett, County Administrator to sign the grant pending identification of a grant administrator (not the county). Unanimous. **Motion carries.**

Approval of minutes: M/Thomas, S/Nedeau to approve the 01/11/12 minutes and non-public minutes. Unanimous. **Motion carries.**

Correspondence: There were three letters of thanks to the Youth Services Bureau for services that they provide to various community organizations. The letters were from The WOW trail, Alton Community Services and St. Vincent de Paul.

Administrators report: Ms. Shackett has the Violence against Women Act Grant that needs the Chairman's signature. Commissioner Philpot will sign. Ms. Shackett also has the Corrections Grant which requires the Clerks signature. Commissioner Nedeau will sign. Regarding the Courthouse HVAC, Administrator Shackett had a meeting with the low bidder and the architect. Ms. Shackett is obtaining a legal opinion on the process and has scheduled another meeting with the engineer and architect next week. Administrator Shackett and Sheriff Wiggin had a meeting with Barnstead official last night that went very well. It appears that all were on board. They will schedule another meeting, and the Town is putting this on their town warrant as part of their town meeting process. Administrator Shackett reviewed ongoing business and also reported that the Nursing Home received another perfect survey!! This is the second year in a row that they have received a perfect survey. Commissioners give kudos to all staff members for this accomplishment. Well done! Ms. Shackett gave the Commissioners copies of railroad leases that she received. After reviewing, she sees no reason to object to these leases. Commissioners would like to defer to the municipalities to find out what their position is on these leases. M/Thomas, S/Nedeau to table this item for now. Unanimous. **Motion carries.**

Commissioners Committee reports: Commissioner Thomas said that the Cooperative Extension meets next week. They have come up with a new improved plan in operations under the current budget cuts. He also reported that the Economic Development Council has moved to the Chamber of Commerce building in Laconia. He would like to thank the crew from the County Department of Corrections for their help with the move, etc.

Adjourn: With nor further business to come before that board, M/Thomas, S/Nedeau to adjourn at 6:34 PM. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant